

PDMP Foundation, Inc.						
FY 2024 - 2025						
Operating Budget						
REVENUE						
AGO DONOR RESTRICTED FUND						
8-May-24						
Wells Fargon Bank Brokerage Account:						
Cash			\$	120,916.00		
Certificates of Deposit			\$	749,503.00		
Sub-Total			\$	870,418.00		
Restricted Operating Account:						
Cash			\$	46,149.00		
Reserves			\$	45,294.00		
Sub-Total			\$	80,011.00		
PDMP UNRESTRICTED FUNDS						
Cash			\$	19,024.00		
Sub-Total			\$	19,024.00		
Total Revenue			\$	980,855.00		
EXPENSES						
				FY 24 - 25 Proposed	FY 23 - 24	YTD 4/24
PDMPF/E-FORCSE MANAGEMENT						
PDMPF/E-FORCSE Contract Services:						
Executive Director Contract Fee:				\$	68,000.00	\$ 65,000.00 \$ 56,510.93
Sub-Total			\$	68,000.00	\$ 65,000.00	\$ 56,510.93
Health Educator: Contract Fee [Shared with COMA 7 Grant]				\$	30,000.00	\$ 50,000.00 \$ 42,619.02
Sub-Total			\$	30,000.00	\$ 50,000.00	\$ 42,619.02
Education Program Specialist Contract Fee:				\$	-	\$ - \$ -
Sub-Total			\$	-	\$ -	\$ -
TOTAL CONTRACT EXPENSES				\$	98,000.00	\$ 115,000.00 \$ 99,129.95
PDMPF/E-FORCSE Outreach & Education --						
Promotion at State Health Care, Law Enforcement and Specialty Group Conferences and Trade Shows [Florida Medical Assn, Florida Osteopathic Med Assn, Florida Dental Assn, Florida Pharmacy Assn, Florida Podiatric Medical Assn, Florida Psychiatric Assn, Florida Academy of Phys Assts, Florida Nurse Pract Network, Florida Academy of Pain Mgt, Florida Soc of Interventional Pain Physicians, Florida Academy of Family Physicians, Florida Public Health Assn Florida Sheriffs Assn, Florida Police Chiefs Assn]						
Exhibit Booth Rental: \$1000 x 8mtgs				\$	8,000.00	\$ 12,000.00 \$ 6,708.00
Staff Travel: 8mtgs @ \$200				\$	1,600.00	\$ 2,400.00 \$ 550.10

Staff Lodging: 8mtgs x 2days @ \$175			\$	2,800.00	\$	4,200.00	\$	3,782.48
Staff Per Diem: \$50x2daysx8mtgs			\$	800.00	\$	1,080.00	\$	366.49
Sub-Total			\$	13,200.00	\$	19,680.00	\$	11,403.07
PDMP/E-FORCSE Education Materials								
<i>[Brochures, Flyers, Pamphlets]</i>								
Design and Layout:								
Printing								
Shipping								
Sub-Total			\$	500.00	\$	500.00	\$	-
PDMP/E-FORCSE Exhibit Booth Display								
<i>[Conferences/Trade Shows]</i>								
Design and Layout:								
Production								
Shipping								
Sub-Total			\$	1,000.00	\$	1,000.00	\$	633.48
PDMP/E-FORCSE Advertising								
<i>[Professional Journals, Event Programs]</i>								
Design and Layout:								
Purchase of Ad Space:								
Sub-Total			\$	1,000.00	\$	500.00	\$	900.00
PDMP/E-FORCSE Special Events Promotions								
<i>[Conferences and Trade Shows]</i>								
Sponsorships								
Promotion of Event								
Sub-Total			\$	1,000.00	\$	1,000.00	\$	-
PDMP/ E-FORCSE Website Upgrades								
<i>[Upgrades, Design Layout]</i>								
<i>My Web Market</i>								
Sub-Total			\$	1,000.00	\$	1,200.00	\$	661.74
PDMP/ E-FORCSE Social Media Promotions								
[Website, Facebook, Linked-In]								
[Hosting, Maintenance, Enhancements, Domain Name Renewal]								
Sub-Total			\$	500.00	\$	500.00	\$	327.00
Peer to Peer Course Presentations (On-line)								
Regulatory Board Course Approval: Podiatry, Nursing, Pharmacy, Dental CE Broker								
Sub-Total			\$	500.00	\$	1,000.00	\$	850.00
Florida Medical Association CE Website MDs, DOs, PA-C, DPM								

Sub-Total				\$	6,000.00	\$	9,200.00	\$	5,250.00
Peer to Peer Course Live Presentations									
Speaker Honoraria, Travel, Lodging									
Staff Travel									
Sub-Total				\$	4,250.00	\$	4,250.00	\$	-
PDMP Student Education Program									
Speaker Travel to Health Care Programs									
Sub-Total				\$	5,000.00	\$	5,000.00	\$	-
TOTAL PROGRAM EXPENSES				\$	33,950.00	\$	43,830.00	\$	20,025.29
PDMPF Direct Support Organization Operations									
Organization Management									
[Administration of Restricted Funds,									
Preparation of Financial Reports,									
Preparation of Monthly Activities Report									
Preparation of Corporate Annual Report									
FY Budget Development									
Preparation of Board Meeting Agendas and Minutes									
Website and Social Media Upgrades and Updates									
Scheduling of annual board meeting and conference calls									
Representation at Public, Regulatory Board and Legislative Hearings									
Meetings with Prospective Donors in Support of PDMP]									
Board of Directors Meeting Expense:									
[Conference Calls, Annual Mtg, Public Notices]									
Sub-Total				\$	500.00	\$	1,000.00	\$	272.79
Office Administration									
[Cell Phone, Postage, Shipping, PO Box Rental,									
Supplies, Bank Charges, Memberships, Mailings,									
Storage]									
Sub-Total				\$	3,500.00	\$	3,000.00	\$	3,023.95
Board of Directors Insurance									
D&O Coverage									
Sub-Total				\$	1,450.00	\$	1,450.00	\$	1,414.00
CPA Tax-Preparation Services									
[IRS 990 and 1099 Forms]									
[Shared with COMA 7 Grant]									
George Ponczek, CPA									
Sub-Total				\$	1,500.00	\$	3,000.00	\$	3,150.00
Audit Preparation									
[Shared with COMA 7 Grant]									
Sub-Total				\$	3,050.00	\$	6,050.00	\$	6,050.00
Legal Counsel Retainer									
[Provide review of all contracts, documents,									
and legal issues involving the foundation]									
[Shared with COMA 7 Grant]									
\$750 x 10 mths									

Sub-Total				\$	7,500.00	\$	9,000.00	\$	7,500.00
Executive Director Travel:									
<i>[Meetings with government officials, CPA,</i>									
<i>Legal Counsel, board members, healthcare</i>									
<i>association staffs, regulatory boards, Auditor,</i>									
<i>E-FORCSE staff, Attorney General Staff]</i>									
Sub-Total				\$	500.00	\$	1,000.00	\$	153.65
PDMP Foundation Quarterly Newsletter									
Publication Fees: MultiView									
Sub-Total				\$	-	\$	6,000.00	\$	6,000.00
Contingency Fund									
Sub-Total				\$	2,500.00	\$	5,000.00	\$	461.25
SUB-TOTAL OPERATING EXPENSES									
				\$	20,500.00	\$	35,500.00	\$	28,025.64
TOTAL PDMP FOUNDATION BUDGET EXPENSES									
				\$	152,450.00	\$	194,330.00	\$	147,180.88

COMA 7 Grant

						BUDGET
						\$ 157,970.00
OD2A Grant Administration						
6000	STAFF					\$ 55,000.00
	Grants Manager (0.5 FTE)		DATE	FEE	WFB DP	\$ 50,000.00
	<i>[Shared with PDMP Foundation]</i>					
	Sub-Total			\$ -		
	*Operations Specialist (0.25 FTE)		DATE	FEE	WFB DP	\$ 5,000.00
	Sub-Total			\$ -		
TOTAL GRANT ADMINISTRATION						\$ -
6100	Educational Webinars Production		DATE	FEE	PAYMENT	\$ 45,000.00
	Filming&Promotion (Florida Medical Assn)					
	8 courses @ \$5,000	\$ 40,000.00				
	On- Demand Courses on FMA CE Website	\$ 5,000.00				
	Sub-Total	\$ 45,000.00				
TOTAL EDUCATION COURSES PRODUCTION						\$ -
6200	Webinar Course Presentations		DATE	FEE	PAYMENT	\$ 34,000.00
	Honoraria: \$4,000x8courses x 1 speaker	\$ 32,000.00				
	Speaker Travel 2 Courses @ \$350x2	\$ 750.00				
	Staff Travel 2 Courses @ \$350x2	\$ 750.00				
	Speaker Lodging 2 Courses @ \$175	\$ 350.00				
	Staff Lodging 2 Courses @ \$175	\$ 350.00				
	Staff Per Diem 2 Course @ \$50	\$ 100.00				
	Sub-Total	\$ 34,000.00				
TOTAL WEBINAR SPEAKERS						\$ -
6300	Course Promotions		DATE	FEE	PAYMENT	\$ 6,000.00
	Quarterly Newsletters					
	4 newsletters x \$1,500 (MultiView)	\$ 6,000.00				
	Sub-Total	\$ 6,000.00				
TOTAL COURSE PROMOTIONS						\$ -
6400	Course Accreditation		DATE	FEE	PAYMENT	\$ 1,000.00
	Regulatory Board Credit Approval:					
	Board of Podiatric Medicine, Board of Dentistry					
	Board of Pharmacy, Board of Nursing	\$ 1,000.00				
	Sub-Total	\$ 1,000.00				
6500	Indirect Costs		DATE	FEE	PAYMENT	\$ 16,970.00
	*Cell Phone: \$145x6= \$870 (Verizon)	\$ 870.00				
	*Legal Fees	\$ 1,500.00				
	*CPA Fees	\$ 1,500.00				
	*Audit Fees	\$ 3,000.00				
	Postage & Shipping	\$ 100.00				
	Contingency Fund	\$ 10,000.00				
	Sub-Total	\$ 16,970.00				
	<i>*Shared Costs with PDMP Foundation</i>					
6501	Cell Phone	Verizon				
	Sub-Total			\$ -		
6510	Legal Fees	Winn Law, PA				
	Sub-Total			\$ -		
6515	CPA Fees	George Ponczak, CPA				
	Sub-Total			\$ -		
6520	Audit	McKenzie Group CPA				
	Sub-Total			\$ -		
6525	Postage & Shipping					
	Sub-Total			\$ -		
6530	Contingency Fund					
	Sub-Total			\$ -		
TOTAL INDIRECT COSTS						\$ -
TOTAL GRANT EXPENSES						\$ -